

Galvanizers Association

102nd Conference and Exhibition

October 24 - 27, 2010

Huntsville AL, USA

Application and Contract for Exhibit Space

EXHIBITION

In conjunction with the Conference, an Exhibition is planned at the Von Braun Center attached to the Embassy Suites Hotel via a 150-foot-long skywalk on Monday Evening, October 25th. This year's theme will be "**Reaching New Horizons**". A reception/dinner sponsored by the exhibitors will add to the festivities in the exhibit hall.

ELIGIBILITY

In order to exhibit, companies must be an Active or Associate member of the Galvanizers Association, current on 2010 dues, and must have at least one fully registered attendee for the conference.

To reserve a booth exhibit space payment in full must accompany this application.

BOOTH EXHIBIT SPACE RENTAL

All booths measure 10' x 10' with an 8' backdrop and 3' side draperies. The basic rate includes, (1) 8' skirted table, (2) chairs, (1) wastebasket, general lighting, ventilation, air conditioning, and a two-line identification sign.

Please reserve for our company's use:

Reserve _____ One 10' x 10' booth \$750.00 USD.

Reserve _____ additional 10' x 10' booth spaces at \$500.00

Total Booth Rental \$ _____ USD

List any probable exhibitor(s) you wish to be near _____

List any probable exhibitor(s) you **do not** wish to be near _____

We do require a two-line identification sign. Please limit to 32 characters.

Company (please print) _____

City and State (please print) _____

ADDITIONAL BOOTH PASSES FOR "NON-REGISTERED" MEETING ATTENDEES

Exhibitors will be allowed **ONE** complimentary badge per company for **ONE** non-registered conference attendee for set-up and exhibit hours only.

Name (please print) _____

Additional passes for up to THREE non-registered conference attendees
MONDAY NIGHT ONLY are \$100.00 USD each

Name (please print) _____

Name (please print) _____

Name (please print) _____

PAYMENT

Our total payment of \$ _____ USD is enclosed,

Payment by check: Send this form, along with your check (add 5% processing fee if payment is by credit card) made payable to *Galvanizers Association* and send to:

Mailing Address:

Galvanizers Association
PO Box 455
Algonac, MI 48001

Physical Address:

Galvanizers Association
6347 King Road
Marine City, MI 48039

EXHIBITOR CONTRACT AND SIGNATURE

We authorize reservation of exhibit space for our use during the 2010 Galvanizers Association Conference and Exhibition, October 25, 2010, in Huntsville Alabama. We have read the Exhibitor Rules & Regulations and agree to comply with all terms and conditions, and further agree to pay in full the exhibit fee with this application.

Signature: _____ Date: _____, 2010

Exhibiting company name: _____

Contact Name (please print): _____

Signature: _____ Title: _____

Address: _____

City: _____

State and Zip Code: _____

Country: _____

Telephone No: _____

Fax No: _____

Email: _____

EXHIBITOR RULES & REGULATIONS

Payment

Payment in full must accompany the Exhibitor's Application and Contract. Applications will not be accepted and processed unless full payment is received by the specified deadline.

Space Assignments

Final booth assignments will be the responsibility of the Galvanizers Association staff.

Installation and Dismantling

Exhibitors will have access to the exhibit hall beginning Monday, October 25, 2010 at 8:00 a.m. All booths must be installed and ready for opening by 4:15 p.m. that day. All exhibits must be dismantled immediately following the closing of the exhibit hall on Monday, October 25, 2010, at 10:00 p.m. All materials must be removed by 11:59 p.m. that day. The exhibitor agrees not to dismantle or begin packaging before the final closing of the exhibit hall at 10:00 p.m.

Cancellation

The application for exhibit space, the notice of space assignment by the Galvanizers Association conference staff, and the full payment of rental charges together constitute a contract for the right to use the space. Written cancellations postmarked by July 25, 2010, will be honored with a full refund, less a \$50 processing fee. Written cancellations postmarked by August 25, 2010, will receive a 50% refund. No refunds will be issued after August 25, 2010.

Reservation Deadlines

Early Deadline: July 25, 2010— Secures listing in conference registration materials, on the web site and in conference program. Final Deadline: August 25, 2010 – Secures listing in conference program.

Official Exhibit Decorator *

In August 2010, each paid exhibitor with an assigned booth space will receive a service kit from the official exhibit decorator. This kit contains forms for additional service requests such as computer hook-ups, telephone lines, electrical needs, special equipment/furniture rental, shipping instructions, and material handling rates. All electrical orders must be made with the decorator prior to the conference. Please Note: **The exhibition area is fully carpeted.** Conference theme colors are blue and silver/gray, carpeting is black.

Contract

The application and contract for exhibit space shall be considered a binding agreement between the exhibitor and the Galvanizers Association, subject to the rules and regulations assigned by the Galvanizers Association staff.

Liability

The Galvanizers Association and its staff have no liability to any exhibitor for any personal injury, death, or damage to property (including display area) occurring and/or arising from action of the exhibitor or his/her employees, agents, or licensees. Each exhibitor, in making application for booth space, agrees to protect, indemnify, and hold harmless Galvanizers Association; its sponsors, members, and their staffs; the Embassy Suites Hotel and the Von Braun Center from any and all claims, liability, damages, or demands which may arise from or be asserted in connection with the foregoing undertaking and responsibilities of the exhibitor.

Freight

The Embassy Suites Hotel has no facilities for the receiving and storing of freight or UPS shipments and recommends arrangements be made with the official exhibitor decorator.

Insurance

It shall be the responsibility of each exhibitor to maintain insurance coverage against injury to persons or damage to or loss of property, or to meet its obligations under this agreement, in such amounts as the exhibitor shall deem adequate..

Restrictions

The subletting, assignment or apportionment of the whole or any part of the exhibitor's space by an exhibitor is prohibited. The use of space outside the booth area assigned to the exhibitor by Galvanizing Association conference staff is prohibited. All demonstrations or interviews must be confined to the limits of the exhibit booth space. Aisles must be kept clear. Courtesy to other exhibitors is expected.

Compliance with State Laws and Local Ordinances

Exhibitors are expected to observe the applicable laws of the United States, the State of Alabama, and the City of Huntsville, including, but not limited to, tax laws, local fire and safety ordinances and regulations.

Endorsement

Exhibitors must refrain from exhibiting products in any way that implies an endorsement by the Galvanizers Association.

Literature

Exhibitors' opportunities to present materials are within the exhibit hall only. Exhibitors are requested to present such opportunities to attendees in a manner that does not interfere with the operations of other exhibitors. All demonstrations and displays of exhibitor products are limited to the exhibit hall. There will be no promotional books, pamphlets, papers or other items on tables for meal functions or in common areas.

Rights of Show Management

Galvanizers Association reserves the right to rearrange the floor, relocate any exhibit and remove any exhibit that does not comply with established rules. All exposed areas in a display must be draped in conference colors to ensure the attractiveness of the Exhibit Hall. Show management reserves the right to cover unsightly areas and will submit charges to the exhibitor. The Galvanizers Association reserves the right to approve or disapprove any application to exhibit at its discretion. If it is necessary to cancel the Galvanizers Association Conference and Exhibition prior to the scheduled opening, due to any causes beyond the control of the Galvanizers Association, including, but not limited to, damage or destruction of the Exhibit Hall, labor strikes or weather-related hazards, the Galvanizers Association may retain as much of the payment for exhibit space as is necessary to cover expenses incurred up to the time of said emergency. Galvanizers Association respectfully asks the full cooperation of the exhibitors. All points not covered are subject to the decision of Galvanizers Association Executive Director.

* Updated 5/12/2010